

ESAFETY FOR CHILDREN

QUALITY AREA 2



PURPOSE

This policy provides guidelines for Alfred Nuttall Memorial Kindergarten to:

- provide a safe online environment for all children which ensures their safety, health and wellbeing
- support young children to develop an understanding of digital networks and to using digital networks in safe and appropriate ways.
- incorporate technology into early learning environment in an age appropriate and safe way
- support and communicate with families about safe online practices at home and in the community.



POLICY STATEMENT

VALUES

Alfred Nuttall Memorial Kindergarten:

- is committed to the rights of all children to feel safe, and be safe at all times
- fosters opportunities for each child to participate in the digital environment, express their views and to learn safely
- always acts in the best interests of each child and has zero tolerance of online abuse
- supports families in creating a safe on-line environment both at home and at the service.

SCOPE

This policy applies to the approved provider, persons with management or control, nominated supervisor, persons in day-to-day charge, early childhood teachers, educators, staff, students, volunteers, parents/guardians, children, and others attending the programs and activities of Alfred Nuttall Memorial Kindergarten.

RESPONSIBILITIES	Approved provider and persons with management or control	Nominated supervisor and persons in day-to-day charge	Early childhood teacher, educators and all other staff	Parents/guardians	Contractors, volunteers and students
R indicates legislation requirement, and should not be deleted					
Designating a staff member/s to champion online safety and be a first point of contact for early childhood teachers, educators, staff, parents/guardians and children to report online safety issues	R	✓			
Ensuring the online environment is used in accordance with <i>Code of Conduct, Child Safe Environment and Wellbeing and Mental Health and Wellbeing Policy</i>	R	R	✓		✓
Ensuring that early childhood teachers and educators are aware of and compliant with <i>Information and Communication Technology and Privacy and Confidentiality policies</i>	R	R			
Ensuring safety procedures are developed and implemented when using digital communication platforms (<i>refer to Definitions</i>) with children and their	R	R	✓		✓
Ensuring when using digital documentation platforms, early childhood teachers and educators consider the security of their digital data and the privacy of children and families (<i>refer to Privacy and Confidentiality Policy and Information and Communication Technology Policy</i>)	R	R	✓		✓
Ensuring there are procedures and processes around the capturing, storing and sharing of children's images and videos (<i>refer to Information and Communication Technology and Privacy and Confidentiality policy</i>)	R	R	✓	✓	✓
Creating a shared understanding between Alfred Nuttall Memorial Kindergarten, families, early childhood teachers and educators about digital	✓	✓	✓	✓	✓

technology use, by adults, in front of children					
Ensuring that appropriate filtering (<i>refer to Definitions</i>) and monitoring are in place for all devices used at the service	R	R	✓		✓
Reviewing online safety education annually to identify strengths and weaknesses and update to ensure relevance to online safety issues, risks, and harms	R	✓	✓	✓	✓
Ensuring parents/guardians are involved in the development and review of the eSafety policy	R	✓		✓	
Providing proactive supervision when young children are using digital technology (<i>refer to Supervision of Children policy</i>)	R	✓	✓	✓	✓
Considering the needs of all children including those with disability, Aboriginal and Torres Strait Islander students, LGBTQI students, those from diverse linguistic and cultural backgrounds, children experiencing family breakdown or in out of home care and others who may be more vulnerable and susceptible to online harms.	R	✓	✓		✓
Respecting children and family's diversity and strive to meet their needs for online safety education inclusive of gender, age, culture, ability, appearance, socioeconomic status, family background, geographical location, and access	R	R	✓	✓	✓
Ensuring processes are in place to ensure children and parents/guardian who speak languages other than English understand this policy	R	✓			
Upholding children's rights to provision, participation and protection in digital environments	R	✓	✓		✓
Ensuring children know what to do if they encounter inappropriate materials online	R	✓	✓		✓
Asking children their permission before taking photos or videos	✓	✓	✓		✓
Implementing the uses of technologies in everyday life and use real or imaginary technologies as props in children's play		✓	✓		✓
Teaching children skills and techniques that encourage them to use technologies to explore new information and represent their ideas.		✓	✓		✓
Developing strategies for families to communicate and raise online issues	R	R			

Supporting families to understand that exposure to disturbing or arousing content and screens in the hour before sleep time decreases the length and quality of children’s sleep.	√	√	√		
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BACKGROUND AND LEGISLATION

BACKGROUND

Young children are growing up in a technological world and need to be supported to understand how technology works and the impact it has on their lives. Technology is now used by young children in early childhood services, and at home for gaming, socialising and learning. When used wisely technology can support children’s learning and relationships. Enjoyable and engaging shared experiences that optimise the potential for children’s learning and development can support children’s relationships both with adults and their peers.

From time to time, children and staff at ANMK may actively engage with technology during a kindergarten session. Some examples of using technology may include; identifying a type of insect found in the home or bush kinder environment, listening to stories for rest time, sharing the actions of a culturally significant song, checking the weather and UV. Teachers will use their discretion and the details of this policy to assess whether the use of technology is appropriate in our context and assess whether it is the most suitable means for accessing or sharing information, on a case by case basis. Although young children are growing up in a technological world, we are committed to ensuring that technology is used sparingly at ANMK as children need ample opportunity to play and engage without the presence of screens and technology, particularly at a young age and in the kindergarten context.

The Early Years Learning Framework (the Framework) was developed to extend and enrich children’s learning from birth to five years. The Framework assists early childhood teachers and educators’ in providing young children with opportunities to maximise their potential and develop a foundation for future success in learning. Outcome 4 of the Framework talks about how children are confident and involved learners. It encourages early learning services to introduce children to appropriate tools, technologies and media and provide the children with skills, knowledge and techniques to enhance their learning. Outcome 4 also states that children should experiment with different types of technologies to investigate, and problem solve.

Outcome 5 of the Framework talks about how children are effective communicators and provides guidance to early childhood teacher and educators in supporting children to use information and communication technologies to access information, investigate ideas and represent their thinking.

That being the case, the early childhood sector plays an important role in supporting children’s learning and development in relation to technology and staying safe online. Importantly, young children need to be provided the opportunity to learn about online safety and use technology in appropriate ways.

Young children and their families participate in digital contexts in different ways according to their access to digital technologies, the internet, and the views they hold about the role digital technology plays in their lives. Research indicates that internet access and digital technology is influenced by socioeconomic resources, geographic location, gender and age (Judge, Puckett & Cabuk, 2004). Families’ beliefs and attitudes about digital technology also influence the access their children have to different types of digital technologies (Blackwell, Lauricella, Wartella, Robb & Schomburg, 2013). Therefore, the experience of growing up in digital contexts is not universally the same, as not every child and family will use, value or understand digital technologies in the same way. However, all children have the right to actively participate online, this includes the right to be heard, the right to be respected and the right to feel safe.

Educators are accustomed to working in partnership with families in many areas of children’s development. Now that young children are growing up in digital contexts, it’s also important for educators and families to work in partnership regarding the use of digital technologies with, by and for young children. An educator’s



role is not necessarily to teach children about the technology itself, but to create learning environments where educators and children think, talk and learn about technology and online safety together.

LEGISLATION AND STANDARDS

Relevant legislation and standards include but are not limited to:

- Education and Care Services National Law Act 2010
- Education and Care Services National Regulations 2011
- Early Childhood Australia Code of Ethics
- Information Privacy Act 2000 (Vic)
- National Quality Standard, Quality Area 2: Children Health and Safety and Quality Area 7: Governance and Leadership
- Occupational Health and Safety Act 2004 (Vic)
- Privacy Act 1988 (Cth)
- United Nations Convention on the Rights of the Child

The most current amendments to listed legislation can be found at:

Victorian Legislation – Victorian Law Today: www.legislation.vic.gov.au

Commonwealth Legislation – Federal Register of Legislation: www.legislation.gov.au



DEFINITIONS

The terms defined in this section relate specifically to this policy. For regularly used terms e.g. Approved provider, Nominated supervisor, Notifiable complaints, Serious incidents, Duty of care, etc. refer to the Definitions file of the PolicyWorks catalogue.

Digital communication platforms: video teleconferencing software program such as Zoom, Google Classroom, Microsoft Teams, Webex Meetings, Skype

Digital contexts: involve both actual access to digital technologies and the ways in which people think about and value the use of digital technologies in their lives.

Digital data: Information that is transmitted digitally, including (but not limited to) text, audio, images and video.

Digital documentation: Recording and analysing children’s engagement and learning using digital tools. This can include photos, text and video and may be communicated via an online platform.

Digital technology: Microprocessors or small ‘chips’ that convert information into numbers, digital technology enables large amounts of data to be stored and shared so that it can be accessed, created and used by people anywhere, at any time. Digital technologies are frequently networked or connected, enabling people to share, communicate, store, retrieve and manipulate digital data for education, entertainment, recreational, organisational and work purposes. There many types of digital technologies used by people in daily life include computers, tablets, smart televisions, smartphones and smart watches

eSafety Commissioner: Australia’s national independent regulator for online safety. purpose is to help safeguard Australians at risk from online harms and to promote safer, more positive online experiences

Filtering: Software designed to automatically sort incoming emails into folders, block access to certain web pages, etc., according to present rules or conditions.

Technology: The development of new objects or tools by people that help them in their lives. Three broad types of technology are mechanical technology (e.g. wheels, blocks, levers, gears); analogue technology (e.g. film-based photography, drawing, painting); and digital technology (e.g. mobile phones and computers).



SOURCES AND RELATED POLICIES

SOURCES

- Early Childhood Australia Statement on young children and digital technology: <http://www.earlychildhoodaustralia.org.au/wp-content/uploads/2018/10/Digital-policy-statement.pdf>
- Early Year Learning and Development Framework: <https://www.acecqa.gov.au/nqf/national-law-regulations/approved-learning-frameworks>
- eSafety Commissioner: <https://www.esafety.gov.au/>
- eSafety's professional learning modules: <https://www.esafety.gov.au/educators/training-for-professionals/early-years>
- Online Safety Agreement: <https://www.esafety.gov.au/educators/early-years-program/online-safety-agreement>
- The eSafety Guide: <https://www.esafety.gov.au/key-issues/esafety-guide>
- The Playing IT Safe Framework and Alignment: <https://playingitsafe.org.au/>
- Victorian Early Years Learning and Development Framework: <https://www.acecqa.gov.au/nqf/national-law-regulations/approved-learning-frameworks>

RELATED POLICIES

- Child Safe Environment and Wellbeing
- Complaints and Grievances
- Curriculum Development
- Enrolment and Orientation
- Inclusion and Equity
- Information Communication Technology
- Interactions with Children
- Occupational Health and Safety
- Privacy and Confidentiality
- Supervision of Children

EVALUATION



In order to assess whether the values and purposes of the policy have been achieved, the approved provider will:

- regularly seek feedback from everyone affected by the policy regarding its effectiveness
- monitor the implementation, compliance, complaints and incidents in relation to this policy
- keep the policy up to date with current legislation, research, policy and best practice
- revise the policy and procedures as part of the service's policy review cycle, or as required
- notifying all stakeholders affected by this policy at least 14 days before making any significant changes to this policy or its procedures, unless a lesser period is necessary due to risk (*Regulation 172 (2)*).



ATTACHMENTS

Nil



AUTHORISATION

This policy was adopted by the approved provider of Alfred Nuttall Memorial Kindergarten on 28 November 2022.

REVIEW DATE: November 2025